I. CALL TO ORDER

Lu Marzulli called the meeting to order at 4:04 PM.

III. COMMUNICATION AND PUBLIC COMMENT

We received a public comment from Mary Curtis regarding library resources.

IV. BOARD PRESIDENT'S REPORT

Lu noted that the executive committee would like to look at revising board bylaws in the near future to align with updated practices.

II. APPROVAL OF MINUTES

Annalise moved to approve the January 13, 2020 minutes as written. Cathy seconded the motion, which passed unanimously.

VI. LIBRARY DIRECTOR’S REPORT

a. Peter discussed a couple of items that have come up that were not included in the director’s report.
   i. The City Library will begin distributing Naloxone kits to the public through a partnership with Utah Naloxone. This is a program the Salt Lake County Library and many other libraries offer. The goal is to get kits into low barrier and mainstream places where there are opportunities to save lives.
   ii. Library leadership is working on a response plan for the COVID-19 outbreak. There are a lot of questions to answer, and any plan will include collaboration with the county and city emergency preparation teams. Custodial is already moving forward with an increase in cleaning and disinfecting.

b. Jace Bunting, Finance Manager, presented the January 2020 Financial Report. He explained that there will be no more tax revenue adjustments until we receive a settlement from the county, usually in March or April.
VII. OLD BUSINESS

a. N/A

VIII. NEW BUSINESS

a. Fiscal Year 2021 Proposed Budget
   i. The board finance committee convened previous to this meeting, where Jace provided a
detailed summary of the proposed budget. The committee asked for points of
clarification, but had no issues with the proposal.
   ii. Jace explained notable differences between the last budget and this proposed budget,
including a request for funds to renovate the Main Library’s roof.

b. Capital Budget Reallocation
   i. In an effort to reduce the period of time the Main roof is closed, Maintenance would like to
reallocate funds from approved projects this year to begin working on the roof.

c. Nepotism Policy Update
   i. This recommended change would remove wording that prevents relatives from working in
the same department. Relatives still may not work in an employee/supervisor
relationship.

IX. CLOSED SESSION

a. Deeda Seed moved to enter a closed session to discuss the work performance of a security
employee. Cathy Stokes seconded the motion. All present board members voted in favor, and the
meeting entered closed session at 5:29 pm.

b. The meeting reopened at 5:47 pm.

X. ADJOURN

A. Deeda Seed moved to adjourn the meeting. Adam Weinacker seconded the motion, which
passed unanimously. The meeting adjourned at 5:52 pm.

UPCOMING SCHEDULE
The next will be held
   Monday, March 30, 2020, 4pm
   Day-Riverside Branch 1575 West 1000 North, Salt Lake City, UT 84116